



Mahon Services  
 P.O. Box 281 Philo, OH 43771  
 (740) 868-9386  
 mathew@mahonservices.com

## Manufactured Home Installation Permit Application

### 1. Manufactured Home Owner

Name: \_\_\_\_\_ Current Street / Mailing Address: \_\_\_\_\_

City, St Zip: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email Address: \_\_\_\_\_

### 2. Property Owner: Same As Home Owner

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

### 3. Individual responsible for submitting this permit & calling for inspections: Same As Home Owner

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

### 4. Installer (s): Homeowner may conduct installation only if they own both the home and the property. Same As Home Owner

Name: \_\_\_\_\_ License#: \_\_\_\_\_ Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

5. Manufacturer: \_\_\_\_\_ Date of Manufacture: \_\_\_\_\_ Serial#: \_\_\_\_\_ HUD#: \_\_\_\_\_ Thermal Zone: \_\_\_\_\_

6. Inspection reference used: Manufacturer's Installation Instructions Ohio Manufactured Home Installation Standard

7. Located in MH Park? Yes No Park Name: \_\_\_\_\_

8. Is this in an incorporated City/Village? Yes No Name: \_\_\_\_\_

9. Flood zone? Yes No If yes refer to the Flood Hazard Area Permit Instruction.

10. Zoning Approval Obtained? N/A No Yes Attach Approval If Required

11. Street Address of Installation: \_\_\_\_\_ City, St Zip: \_\_\_\_\_ County: \_\_\_\_\_

12. Footing Type: Slab Ribbon Pier ABS  
 Other \_\_\_\_\_ New Install Relocate Size: \_\_\_\_\_

13. Footing Existing? No Yes Attach Photo

14. Footing Size: Length \_\_\_\_\_ Width \_\_\_\_\_ Thickness \_\_\_\_\_ Other \_\_\_\_\_

15. Tie Downs: XI2 Minute Man Straps / # \_\_\_\_\_ Auger / Length \_\_\_\_\_ Other \_\_\_\_\_

16. Electric Service Type: Overhead Underground Pole Mount House Mount Pedestal

17. Electric Service Amperage: 100amp 200amp Other \_\_\_\_\_

18. Electrical Service Company: Name \_\_\_\_\_ Work Order # \_\_\_\_\_

19. Soil Classification: Soil Classification/Anchors: \_\_\_\_\_ Soil Classification/ Foundation: \_\_\_\_\_ (ie: Class 1, Class 2, Class3, Class 4a, Class 4B)

20. Soil Class Method? Visual Classification Per Soil Class Chart: \_\_\_\_\_ Penetrometer Reading: \_\_\_\_\_ Torque Reading: \_\_\_\_\_

21. Attachments: Foundation/Tie Down Plan Homeowner Installer Agreement Site Plan

Note: See permit inclusion example guide for soil classification chart and attachment examples.

22. Notes/ Additional Information:



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CERTIFICATION: (Ohio Rules 4781) **ALL PERMITS SHALL EXPIRE SIX MONTHS FROM THE DATE OF ISSUE**

I fully understand that no excavation, installation, or structural, alteration, electrical, or mechanical installation or alteration of any manufactured home, or part thereof and no use of the above shall be undertaken or performed until the permit applied for herein has been approved and issued by the authority having jurisdiction.

I hereby certify that I am the owner of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of this code(s) applicable to such permit.

Homeowner / Authorized Representative Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE: There are 3 inspections required:**

- Footer inspection:** This is either an open-hole inspection of forms and reinforcement, if required, or an inspection to determine if re-use of existing foundation is appropriate for the home being installed. Call for the footer inspection **BEFORE** placing or pouring concrete.
- Electric Service Inspection**
- Final Inspection**

\*\*\*\*\*

**MAHON SERVICES USE ONLY**

Permit Application # \_\_\_\_\_

Seal # \_\_\_\_\_

Date Received \_\_\_\_\_

Date Approved \_\_\_\_\_

Date Completed \_\_\_\_\_

